

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

P.O. Box 1947
Sacramento, CA 95812-1947
(916) 576-7109
(916) 263-1406 (FAX)
(916) 263-1402 (TDD)

**LIHEAP SERVICE PROVIDER'S COMMITTEE MEETING**

Community Services and Development Department
2389 Gateway Oaks Drive
Sacramento, CA 95833

May 25, 2010
10am – 2pm

Conference Call Number (888) 447-7153 – Pin 9022288#

AGENDA

- I. **Roll Call – Introductions** – (10 min)
- II. **Approval of Minutes** – (5 min)
- III. **Director's Report** – Cliff Allenby – (10 min)
- IV. **DOE ARRA Program Update/Discussion** – CSD Staff – (25 min)
 - Production Update
 - SHPO Process Update
 - DOE Energy Audit Update
 - LEAD Renovator Update
- V. **Affordable Housing Partnership Presentation** – Wayne T. Waite, HUD – (30 min)
 - Whole Building Weatherization Approach – Dan Adams, SF – (30 min)
 - Pilot Projects – Louise Perez & Kathy Kifaya – (15 min)
 - Regional Meetings

LUNCH – (1 hour)

- VI. **LIHEAP Program Update/Discussion** – CSD Staff – (15 min)
 - Funding and Contract Amendment Update
 - Solar For All Update
- VII. **Automation Update** – CSD Staff – (15 min)
 - Department Automation Project
 - ServTraq Systems – Dennis Osmer (10 min)
- VIII. **Future Meeting Schedule** – (10min)
- IX. **Topics for Upcoming Meetings & Announcements** – (5 min)
- X. **Adjournment**

ROLL CALL - LIHEAP Service Providers Meeting – May 25, 2010

Self-Help Home Improvement Project, Inc.
Metropolitan Area Advisory Committee
Maravilla Foundation
Association of California Community and Energy Services
Redwood Community Action Agency
Community Action Partnership of Orange County
Community Enhancement Services
Long Beach Community Services Development Corporation
Kings Community Action Organization, Inc.
Community Action Partnership of Riverside County
Community Action Marin
Community Resource Project, Inc.
Pacific Asian Consortium in Employment
Community Action Partnership of Kern
Merced County Community Action Agency
Glenn County Human Resource Agency
Community Action Partnership of Orange County
Plumas County Community Development Commission
Fresno County Economic Opportunities Commission
Mayor's Office of Housing, San Francisco
Project Go
Spectrum Community Services, Inc.
El Dorado County Department of Human Services
Contra Costa County Community Services Department
Dos Rios
California/Nevada Community Action Partnership
City of Berkeley
Amador-Tuolumne Community Action Agency
Central Valley Opportunity Center, Inc.

Conference Call

El Dorado County Department of Human Services
Campesinos Unidos, Inc.
Central Coast Energy Services, Inc.
Spectrum Community Services, Inc.
San Joaquin County Department of Aging, Children's and Community Services
Community Action Commission of Santa Barbara County
Economic Opportunity Council of San Francisco, Inc.

Approval of Minutes

Kathy Kifaya moved that the minutes from February 10, 2010 be approved and Godwin Aimua seconds the motion.

Director's Report

Cliff Allenby, CSD's Acting Director opened the meeting by introducing himself to the providers. Mr. Allenby has been with the State for many years and understands the State process and how to get things done. He touched briefly on the BSA audit and their upcoming visit on May 27th. He said the expectations are high and the needs are high, however, CSD is prepared and will do fine.

DOE ARRA Program Update/Discussion

Production Update – The agencies are moving forward. The projections may have been overstated and now they are dealing with what they need to do now to complete goals. Some agencies may not meet their goals and may have to take a redirection of funds to meet the State goals. The new production sheet was passed out and 3,965 units have been completed. The Sept. 30th date is the most important for production. The unit wide average is about \$1500 and although the units will probably exceed the goal the expenditures will be less. This will be re-evaluated.

SHPO Process Update

SHPPPO has been postponed to June 15th. CSD has the approval process secured to start as soon as they become necessary. This will be online to fill in and receive automatic approval. This will hold the data base for all of the providers work. CSD has a programmatic agreement with State Office of Historic Preservation for this review. A CSD webinar should happen on the SHPPPO process and the form.

Affordable Housing Partnership Presentation

Wayne T. Waite from HUD gave a 30 minute presentation to CSD on Affordable Housing in the bay area. He also met with a few providers and coordinated the possibility of having regional meetings with all stakeholders, owners, HUD and CSD agencies and tenants to talk about the possibility of the weatherization on these units.

LIHEAP Program Update

Funding & Contract Amendment Update – the 2010 LIHEAP allocation was discussed and the balance of the allocations will go the providers by way of an amendment. The BSA auditors were at CSD on May 27th to follow up on the expenditures of LIHEAP and DOE ARRA funds. The network was reminded to make sure they were spending both funds.

Solar For All Update

The Solar for All Contract is out and can be found on the CSD website. Secretary Chu expressed interests in viewing California solar projects in June/July of 2010.

Automation Update

ServTraq has been updated. The projections may have been overstate and now they are dealing with what they need to do now to complete goals. Some have felt they may not meet their goals. This may take a redirection of funds to meet the State goals. Training classes are available, however, the classes for the week of July 15th are booked up. To sign up for classes, contact Mark at Energy Services.

Scheduling of Next Meetings & Topics

The King Conference room at CSD will no longer be available for the LIHEAP Service Providers meeting. The future meetings will be held at the **Hilton Garden Inn**, 2540 Venture Oaks Way, Sacramento, California 95833 – (916) 568-5400